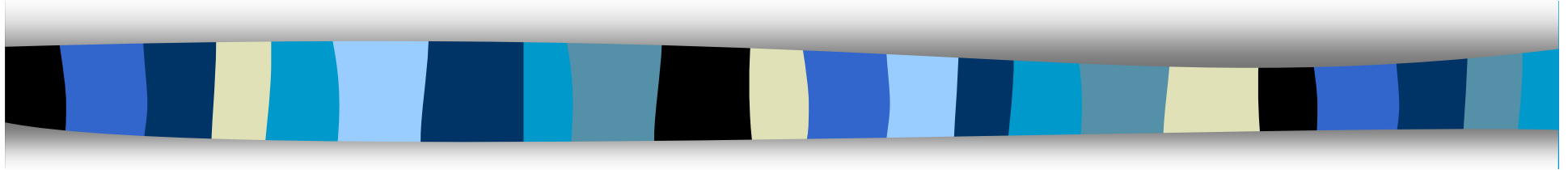


The Bursary Fund





What is the 16-19 Bursary Fund?

- The fund is made available from the government for 16-19 year olds.
- Its aim is to provide assistance to students whose access to, or completion of, education is inhibited by financial constraints or barriers.
- The new Bursary Scheme for 16 – 19 year olds has been put in place as a partial replacement for Education Maintenance Allowance (EMA),



The scheme is made up of two parts:

- Those most in need will be eligible for a bursary of £1,200 a year. This includes young people in care, care leavers, young people receiving income support, and disabled young people receiving both Employment Support Allowance and Disability Living Allowance. This bursary is referred to as the **‘full’ bursary**
- Other students who need financial support to help them to stay in education or training may also be able to claim a bursary to help with costs of transport, food, equipment or other course-related costs. This bursary is referred to as a **‘discretionary’ bursary**.



Who is eligible to apply for 16-19 Bursary Funding?

- Students following government (YPLA or SFA) funded full time or part-time courses, who are at least 16 and under 19 years of age on 31/08/11, fulfil the residency criteria and satisfy one or more of the following criteria:-
- Students who are in care, are leaving care, are in direct receipt of Income Support or are disabled and in receipt of both Employment Support Allowance and Disability Living Allowance
- Students who are economically or socially disadvantaged and at risk of not taking up or continuing in their education. This group includes students with physical or other disabilities, medical conditions and/or learning difficulties
- Students who have been in care, on probation, are young parents or are otherwise considered at risk
- Students who are asylum seekers
- Students who are Refugees (who will have access to 16-19 Bursary Funding if they are in receipt of supportive evidence from DWP)
- Students who are lone parents



How will Tring School assess applications and allocate 16-19 Bursary funding?

- The 16-19 Bursary Fund is a limited fund and the school will prioritise allocation.
- There will be 3 priority groups, categorised as high, medium and low.
- Students who are eligible for any level of funding should complete an application form and hand it to Mrs Davis in the Finance Office as soon as possible, and by the following deadlines.
- For the Autumn Term 2011; **10 November**
- Spring Term of 2012; **10 February 2012.**
- Summer Term 2012;**10 May 2012.**



The Bursary Fund Committee

- The Bursary Fund Committee will normally meet once per term (November, February and May to consider and review applications. Emergency meetings will be arranged if necessary).
- The Bursary Fund Committee will consist of Mrs S Ambrose (Assistant Head teacher), Mrs H Golla (Head of Sixth Form) and Mrs K Davis (Finance Manager).

To receive Bursary funding students must meet the following criteria:

- There must be no unauthorised absences during the school day
- There must be an acceptable level of behaviour
- There must be an acceptable level of achievement and attitude to learning



EMA update

- The following information applies to students aged 16 to 18 on 31st August 2011 taking a full-time further education course in 2011/12.
- If you received EMA in 2010/11 and will be on a full-time course in 2011/12, you may continue to receive it until the end of the 2011/12 academic year.
- If you first received EMA in 2009/10, you will continue to receive EMA at the same rate (£10, £20 or £30 per week).
- If you first received EMA in 2010/11 and were getting the highest rate of £30 per week, you will continue to get EMA next year but your weekly payments will be reduced to £20.
- If you first received EMA in 2010/11 but were getting the lower weekly rates of £20 or £10, you will not get EMA in 2011/12. However, you may still be able to get financial help through the 16-19 Bursary Fund



Full Bursary of £1200 (High priority group)

- The government has announced that some students will be entitled to a grant or bursary of £1200* next year. You could get this if you are in one of the following categories:
- You are living in care, or have recently left living in care
- You, the learner, are receiving income support
- You, the learner, are disabled and receiving both Employment Support Allowance and Disability Living Allowance
- Payments will be made on a termly basis (i.e. 3 times a year) - £400 in term 1, £400 in terms 2 and £400 in term 3. Payments will be subject to review by the Bursary Fund Committee.
- If you think you are eligible for this £1200 bursary, please complete the main application form and appendix 1.
- **If you are eligible for this and the continuing EMA scheme, you will receive this bursary instead of the EMA - you will not be able to claim both.*



Discretionary Bursary up to £800 (Medium priority group)

- You could receive this level of funding if:
 - You have a gross annual household income of below £20,000
- OR
- You are in receipt of Free School Meals
- OR
- Your household is in receipt of other income based means tested benefits.
 - If you think you are eligible for up to £800 per annum support, please complete the main application form and appendix 2 as you may be eligible for a contribution towards specific educational purposes as detailed below (receipts will be required):
 - Payments will be made on a termly basis (i.e. 3 times per year). Maximum of £300 in term 1, maximum of £250 in term 2 and maximum of £250 in term 3. Payments will subject to review by the Bursary Fund Committee and will depend on the number of successful applicants.



Discretionary Bursary up to £200 (Low priority group)

- You could receive this level of funding if:
- You have a gross annual household income of between £20,000 and £25,000

OR

- You have an identifiable financial need and do not fall into high and medium priority groups
- If you think you are eligible for up to £200 per annum support, please complete the main application form and appendix 3 as you may be eligible for a contribution towards specific educational purposes as detailed below(receipts will be required):
- Those in the Low priority group will be considered for funding based on the school's allocation and subject to available funding after those in the High and Medium priority groups have been awarded. Payments may not be made until after 31 December 2011.
- Payments will be made on an as needed basis after consideration by the Bursary Fund Committee.



Examples of support

- Books and equipment
- Travel to and from school
- Field trips and additional visits
- Travel to and from Universities for Open Days
- UCAS application payment